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**Kootenai-Shoshone Soil and Water Conservation District**  
7830 Meadowlark Way, Suite C1 – Coeur d'Alene, Idaho 83815 – Phone (208) 762-4939

Date: December 8, 2021  
Time: 9:00 am

Place: Kootenai County Licensing Building – 451 Government Way, Coeur d'Alene, ID 83815 Meeting Room 1 A

AGENDA

**I. Call to Order**

**II. District Business**

- a. Approve Minutes for October's Meeting **ACTION ITEM**
- b. Treasurer's Report **ACTION ITEM**

**III. Agency Reports**

- a. NRCS: Aubrey
- b. ISWCC: Katie Yoder
- c. KSSWCD: Karla Freeman

**IV. Other Business**

- a. Boat Station Year End Update- Kelli Moe and Don Caparelli
- b. Approve expenses for trip to Boise in January 2022 for Legislative Days – **ACTION ITEM (Airfare, hotel, car rental)**
- c. Letter of Support for Jamie Sturgis and James Peck- Peck & Peck Excavating – CLAC application for grant funds- **ACTION ITEM**
- d. Discussion – Steve Becker not allowing Zoom meeting in January 2022.
- e. Letter to IASCD in favor of Zoom option for Business Meeting – **ACTION ITEM**
- f. Linda Ely as District Delegate – **ACTION ITEM**
- g. Resolution R-21-1 – Accept or Reject – **ACTION ITEM**
- h. Resolution R-21-2 – Accept or Reject – **ACTION ITEM**
- i. Resolution R-21-3 – Accept or Reject – **ACTION ITEM**
- j. Resolution R-21- 4 - Accept or Reject – **ACTION ITEM**
- k. Resolution R-21-5 – Accept or Reject – **ACTION ITEM**
- l. Resolution R-21- 6- Accept or Reject – **ACTION ITEM**

**V. On Going Business**

- a. Next Meeting January 12,2021 at 9:00 to be announced.

Kootenai-Shoshone Soil and Water Conservation District  
7830 Meadowlark Way, Ste. C-1  
Coeur d'Alene ID 83815  
208.209-4348

*“Putting conservation on the ground by promoting stewardship”*

Minutes

**Date: December 8, 2021**

**Present**

Bob Burke – Vice Chairman  
Linda Ely – Supervisor  
Bob Flagor – Supervisor  
Stan Thornton – Associate Supervisor/Treasurer  
Wes Evans – Supervisor  
Laurin Scarcello - Supervisor  
Karla Freeman, KSSWCD  
Aubrey Hoxie - NRCS  
Emily Corisis – KSSWCD  
Kelli Moe -Boat Station Manager  
Don Caparelli – Boat Station Asst. Manager

**Absent (Board members)**

John Minichino, Jr. – Supervisor  
Bill Lillibridge – ISWCC  
Katie Yoder- ISWCC

**Meeting was held at the Kootenai County Licensing Building located at 451 Government Way Room 1A in Coeur d’Alene, ID 83815**

Meeting called to order by Vice-Chairman Bob Burke at 9:00 am.

Linda Ely moved, and Bob Flagor seconded the motion to approve the October 2021 minutes, with one change to correct the date of the next meeting. **MOTION CARRIED.**

Laurin Scarcello moved, and Linda Ely seconded the motion to approve the December 2021 financial reports. **MOTION CARRIED.**

Aubrey Hoxie, NRCS updated that currently the NRCS have 25 active EQIP contracts and 10 active RCPP-EQIP contracts in the service center, team 2 has 66 active EQIP /RCPP contracts. Applications for 2022: total of 80, most are forestry, a few streambank applications, and a few cropland applications. As far as the CSP program there are 5 active contracts in Kootenai/Shoshone. Team 2 has 7 active contracts in Coeur d’Alene. The application deadline is March 11,2022 for this program.

Aubrey updated that the Coeur d’Alene-St. Joe River basin SWE (snow water equivalent) is N/A and precipitation is 39% and precipitation is 100% of normal. The new water year started on October 1,2021.

Aubrey updated the recent COVID conditions within the office, there is 50% staff capacity in the office and visitors are by appointment only.

Bill Lillibridge, ISWCC was not in attendance. Katie Yoder ISWCC was not in attendance. The updates were a handout.

Karla Freeman, District Administrator gave updates:

The District has received the state allocation from ISWCC in early November 2021.

The state has notified the District that we now be required to report sales tax reports on a monthly basis versus quarterly.

Karla gave updates on the CLAC ranking of projects that were submitted to DEQ and CLAC. The District submitted two projects, one was from the NRCS on streambank restoration and the second was a Larry Mundt project that the District is listed as a sponsor. The NRCS project was ranked sixth and the second project ranked ninth out of 40 submissions. The DEQ and CLAC are working on subawards for the top eleven projects.

Karla updated that as of today the District only has 3500 trees left to sell. We have already sold out of everything but two species.

Karla updated on the upcoming meeting in Boise along with the Legislative Days. Karla updated that all admins within our division will be attending as well. The dates are of the meetings are Monday January 17, 2022 and the Legislative Days at the Capitol will be Tuesday January 18, 2022. The District will be highlighting the Wolf Lodge Creek Reach #3 project this year.

Karla updated that the annual audit has been completed and sent out to all board members for review. The audit has also been updated to the State of Idaho Legislative site.

Next on the agenda was updates from Kelli Moe, boat station manager and Don Caparelli, boat station assistant manager. Kelli went over the year end numbers compared to last year. Total numbers of inspections were down this year, partly due to the excessive heat this summer and smoke from all the wildfires.

Kelli updated that she was able to a 55-ton load of gravel spread out at the Highway 53 boat station. This has been needed for quite a long time. Kelli will try to get the same done at the Rose Lake station.

Kelli mentioned the lighted signs that are provided from ISDA worked well this year. One sign at the Cedars station needs to be moved before the exit for safety reasons. The Rose Lake boat station still needs to get a phone line installed and is working ISDA to accomplish this.

Kelli updated that she had more absences for employees contracting COVID. Kelli also updated that it was a particularly difficult year trying to hire additional inspectors.

Kelli also updated on how the invasive weeds were reported when found on a watercraft. Kelli explained that pictures are taken and sent to the ISDA state biologist who we work closely with, they are also reported on the hotline.

Kelli updated that her and Don Caparelli are doing a lot of inspections at the Hagadone Marina when new wrapped watercraft come through the inspection station, and they are unable to access the watercraft.

Kelli asked about have hats printed up with the logo, this is something that was done several years ago, Karla will look into having another order of hats done and pricing, to get prior approval from the board before these are ordered.

Next on the agenda was to approve the expenses for the trip to Boise to include airfare, hotel, car rental and meals for Karla and Linda who were attending the meeting. Bob Flagor moved and Laurin Scarcello seconded the motion. **MOTION CARRIED.**

Next on the agenda was a letter of support to Jamie Sturgess and James Peck for a CLAC submission. The board would like to have Bill Lillibridge at the next meeting so the board can have questions answered prior to voting on approval of a letter. **NO ACTION TAKEN**

Next on the agenda, discussion about the Boise meeting and Steve Becker and the IASCD not wanting to have the zoom option for board members who are not attending the meeting in person.

Next on the agenda, sending a letter to the IASCD in favor of the zoom option for the meetings. Laurin Scarcello moved, and Linda Ely seconded the motion to approve sending the letter. **MOTION CARRIED.**

Next on the agenda was to approve Linda Ely as the District's delegate to vote at the business meeting in Boise on January 17, 2022. Wes Evans moved and Laurin Scarcello seconded the motion. **MOTION CARRIED.**

Next on the agenda was to vote to reject or accept the six resolutions that will be voted on in the business meeting in Boise on January 17, 2022.

**Resolution R-21-1 – Conservation District Board Size** – Bob Flagor moved and Laurin Scarcello seconded the motion to accept the resolution. **MOTION CARRIED.**

**Resolution R-21-2 – Division Commission Appointments** – **NO ACTION TAKEN.** Linda to use her own decision after asking questions at the business meeting.

**Resolution R-21-3 – Board Transparency and Accountability** – Laurin Scarcello moved, and Linda Ely seconded the motion to accept this resolution. **MOTION CARRIED.**

**Resolution R-21-4 – IASCD Bylaws Update** – Bob Flagor moved and Laurin Scarcello seconded the motion to accept the resolution. **MOTION CARRIED.**

**Resolution R-21-5- Cover Crop Species Selection** – Bob Flagor moved, and Linda Ely seconded the motion to accept the resolution. **MOTION CARRIED.**

**Resolution R-21-6 – Annual Conference** – Laurin Scarcello moved, and Bob Flagor seconded the motion to reject the resolution. **MOTION CARRIED.**

Bob Burke spoke to the other members on the upcoming 5-year plan/annual plan, asking everyone to think of something they would like to see done.

Bob also thought it would be a good idea to send a thank you letter of appreciation to ISP and the Sherriff's office for the support they give us at the boat stations each season.

Next board meeting will be moved back one week. The next board meeting will be on Wednesday January 19, 2022 at 9:00 am. Location to be determined.

Meeting adjourned at 11:25 am.