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**Kootenai-Shoshone Soil and Water Conservation District**  
7830 Meadowlark Way, Suite C1 – Coeur d’Alene, Idaho 83815 – Phone (208) 762-4939

Date: October 12, 2022

Time: 9:00 am

Place: Conference Room located in the NRCS Field Office at 7830 Meadowlark Way Suite C-1, Coeur d’Alene, ID 83815

Zoom Link:

**AGENDA**

**I. Call to Order**

**II. District Business**

- a. Approve Minutes for September’s Meeting **ACTION ITEM**
- b. Treasurer’s Report **ACTION ITEM**

**III. Agency Reports**

- a. NRCS: Corey Bonsen
- b. ISWCC: Katie Yoder
- c. KSSWCD: Karla Freeman

**IV. Other Business**

- a. District Credit Card – John Minichino Jr. – Discussion
- b. Approve to Develop a Business Plan for No-Till Drill Program – **ACTION ITEM**
- c. Approve Process of Submitting Grants – John Minichino Jr. - **ACTION ITEM**
- d. Approve to participate in the U of I Climate Smart Grant Program – Bob Flager – **ACTION ITEM**
- e. **Executive Session [Idaho Code §67-2345(1)(a) & (b)]**

**V. On Going Business**

Next Meeting November 9,2022 at 9:00 am Conference Room located in the NRCS Field Office at 7830 Meadowlark Way Suite C-1, Coeur d’Alene, ID 83815

**VII. Adjournment ACTION ITEM**

\*The Kootenai-Shoshone Soil & Water Conservation District Supervisors may also hold an executive session to discuss personnel matters pursuant to [Idaho Code §67-2345(1)(a) & (b)5. No formal action will be taken during this session.

Kootenai Shoshone Soil and Water Conservation District  
7830 Meadowlark Way, Ste. C-1  
Coeur d'Alene ID 83815  
208.209-4348

*"Putting conservation on the ground by promoting stewardship"*

Minutes

**Date: October 12, 2022**

**Present**

Bob Flagor – Supervisor  
Linda Ely – Supervisor  
Jon Groth – Supervisor  
Laurin Scarcello – Supervisor  
Wes Evans - Supervisor  
Karla Freeman, KSSWCD  
Corey Bonsen- NRCS

**Absent (Board members)**

Bob Burke – Vice Chairman  
John Minichino Jr. - Supervisor  
Bill Lillibridge - ISWCC  
Katie Yoder - ISWCC

**Meeting was held at the NRCS Conference Room located at 7830 Meadowlark Way Suite C-1, Coeur d'Alene, ID 83815.**

Meeting called to order by Treasurer Bob Flagor at 9:00 am.

Linda Ely moved, and Laurin Scarcello seconded the motion to approve the September's 2022 minutes.  
**MOTION CARRIED.**

Laurin Scarcello **moved**, and Wes Evans seconded the motion to approve the September's 2022 financial reports.  
**MOTION CARRIED.**

First on the agenda was Corey Bonsen, with NRCS updated:

**Local Work Group Meeting**

- Reminder about the Local Work Group meeting is scheduled on November 8<sup>th</sup> from 1:00-5:00 at the IDL building in Coeur d'Alene. See attached flyer.

**Environmental Quality Incentives Program (EQIP)**

- The first sign up for EQIP 2023 was October 7<sup>th</sup>, 2022. This was for all of our major fund pools including our Local Work Group funds.
  - FSA eligibility must be completed by November 18<sup>th</sup>, 2022.
  - Applications will all be ranked by February 17<sup>th</sup>, 2023.
  - We ended up with 55 applications in Kootenai County, 15 in Benewah County, 4 in Shoshone County, and 1 we are working with in Bonner County. For a total of 75 applications.
    - Still figuring out land use and eligibility
- There will be a second EQIP sign up for some specific pools like the Sage Grouse Initiative, Cheatgrass Challenge, and Water Management Entities that will have an application cutoff date of April 7<sup>th</sup>, 2023.
  - The Cheatgrass Challenge and WME have to submit a proposal by February 10<sup>th</sup>, 2023, for their proposed projects.

### **Conservation Stewardship Program (CSP) –**

- The state also released the CSP Classic application cutoff date of **January 27<sup>th</sup>, 2023**.
- All eligibility will need to be completed by March 3<sup>rd</sup>, 2023.

### **Conservation Reserve Program (CRP)**

- The team finished all field visits for status reviews for contracts that expire in 2023, we had a total of 66 contracts to review. Just finalizing some paperwork to submit to FSA.

### **Civil Rights –**

This year marks the 76th observance of NDEAM and the 31st anniversary of the **Americans with Disabilities Act** (ADA). Observed each October, **NDEAM** celebrates the contributions of workers with disabilities and educates about the value of a workforce inclusive of their skills and talents.

This year's theme *"America's Recovery: Powered by Inclusion,"* reflects the importance of ensuring that people with disabilities have full access to employment and community involvement during the economic recovery from the COVID-19 pandemic. 31 years ago, the **Americans with Disabilities Act** codified the promise of an equal opportunity for everyone who worked hard, and in the years since, Americans with disabilities have reached extraordinary heights. NRCS urges everyone to embrace the talents and skills that individuals with disabilities bring to our workplaces and communities and to promote the right to equal employment opportunity for all people. NDEAM is a time for celebration, but it is also a time for action. When it comes to building a workplace inclusive of the skills and talents of people with disabilities, not all employers know where to start. The key lies in fostering a disability-inclusive culture.

Katie Yoder with ISWCC was not in attendance and there were no updates given,

Next on the agenda was Karla Freeman, District Administrator updated:

**Leading Idaho Initiative – Mica Creek Phase #2-** not started yet should be starting this in Spring of 2023.

**319 BMP Grant – Mica Creek – Larry Mundt** –Projected completed September 2022. The final reimbursement has been submitted along with the final report

**319 Grant - North Fork CDA River** – Implementation to start October 24, 2022.

**Boat Stations** – 3 inspection stations have closed as of September 30, 2022. Cedars will close on October 31, 2022. Kelli to attend the December board meeting to give end of the season updates.

**Tree Sales-** We currently have just over 3900 trees left to sale

**Annual audit** – Currently Anderson Brothers is working on this.

**NACD TA Grant** – We are currently running an ad on indeed and have not had many applicants. I plan to reach out to U of I and NIC to see about posting on a job board. The district did receive the first installment on this grant.

**Division 1 meeting** – Reminder of the upcoming Division 1 Fall Meeting October 13,2022 at the Chic n Chop in Bonners Ferry.

Next on the agenda was a discussion about the district obtaining a credit card to start building a credit rating. This will be carried forward to the November board meeting as an action item.

Next on the agenda was to approve development of a business plan to include acquisition of a no till drill. Wes Evans moved, and Linda Ely seconded the motion. **MOTION CARRIED.**

Next on the agenda was to approve a process of submitting grants. John Minichino Jr. had volunteered to develop this plan but was not in attendance at the meeting. This will be carried forward to the next board meeting to add development of a policy manual for the district.

Next on the agenda was to approve participation in the U of I Climate Smart Grant that was discussed by Bob Flagor, Supervisor. There was a handout given to the board to explain the grant. Wes Evan moved, and Laurin Scarcello seconded the motion. **MOTION CARRIED.**

Linda Ely motioned, and Laurin Scarcello seconded the motion to convene into executive session to discuss personnel issues. Roll call was done:

Laurin Scarcello	Yes
Bob Flagor	Yes
Wes Evans	Yes
Jon Groth	Yes
Linda Ely	Yes

Executive session convened at 10:40 am and adjourned at 11:00 am.

In executive session it was discussed to give the district administrator Karla Freeman a \$2.00 per hour increase effective immediately.

Next board meeting will be on Wednesday November 9, 022 at 9:00 am at 7830 Meadowlark Way C-1, Coeur d'Alene, ID 83815.

**Meeting adjourned at 11:15 am.**